
Filkins & Broughton Poggs Parish Council

Minutes of Parish Council Meeting held on 12th May 2011

Present: Richard Martin, Rob Bohm, Keith Perry, Charlie Payne, Sue Long, Jeremy Irwin-Singer
Members of Public: A Inglis

- 1 Apologies:
None
- 2 Election of Chairman
R Martin was proposed by R Bohm seconded K Perry
- 3 Election of Vice Chairman
K Perry was proposed by S Long seconded C Payne
- 4 Signing of Declarations
All 6 councillors were present and signed their declarations
- 5 Members of Sub Committees:
Village Centre & Swimming Pool: R Bohm, C Payne, J Irwin-Singer
Planning: R Bohm, K Perry, S Long
Environment: S Long, K. Perry, R Martin
- 6 Code of Conduct:
New forms were handed out to Councillors these must be returned to the Clerk by 31st May.
- 7 Declarations of Personal and Prejudicial Interest:
K Perry – Allotments, R Martin letter concerning Hardcastles field
- 8 Adjournment for Public:
None
- 9 To Accept Minutes of Last Meeting:
Minutes from meeting 16th March 2011 were accepted and signed.
- 10 Matters arising from Minutes:
None
- 11 Matters arising from APM;
Dyers Piece- we have had no success in the past dealing with Mr Dyer. We will approach Keith Butler and ask if he can act for us in negotiations.
Parish Plan- On agenda
West Carterton- Newsletter article explaining extended time scale. Pc will write another report to WODC expressing concern about local issues: traffic, roundabout etc.
- 12 Planning and Cemetery Committee:
13 The Gassons- refused
Reading Room- awaiting decision
Filkins Bund- granted

5 Bulls Close- awaiting decision

6 Bulls Close- awaiting decision. K Perry noted the trunking for the unit would be up the side of the house to the loft.

R Martin asked that the Clerk circulate the plan of the Cemetery to all Councillors.

13 Centre Committee Report:

Allotments: K Perry wrote a report on the first meeting of the Allotment Committee (AC). K Perry will report back as below:

1. Clerk will ask V Shop for keys to the shed. R Martin reported he was sure the fridge had been moved if not it will be moved by the weekend at the latest. Keys will be available from Clerk very soon. C Maunder will be moved in first he will use left hand side of the shed, allotment holders can use remainder.

2. No objections to asking C Maunder to cut the grass and he may use PC equipment.

3. The flat garden is to remain as a public area so no private sign can be erected.

4. Southern Electric will be approached.

6. No objections to trough.

7. Beech hedge will be planted later this year agreed with ECT. Clerk will talk to M Sharpe.

S Young still has not paid or returned the agreement for her allotment. K Perry will contact her and advise her if this does not happen by 31st May the allotment will be re-assigned.

Letter from H Dunmall: This allotment was covered by an old stone floor, some 120 bags of stones have been removed. K Perry reported H Dunmall asked for allotment near playground, problems could not be foreseen. Should we wait and see if it can be cultivated and make a decision on a refund then. No as act of goodwill we will refund £25 now. Clerk will action.

Kick about field: Clerk noted that the lease ended in December 2010. J Irwin Singer advised we write to ECT and ask them to hold over the lease under the same terms and conditions for another 5 years. Ask ECT to stand legal costs.

Village Shop letter: Letter was received from Village Shop- this letter was only received the day before the meeting but it was decided it would be dealt with.

1. Drainage: This has been a problem for many years and is also under control of Housing Association (behind Village Centre) Any discussions will need to involve HA as well. We will ask them and WODC to investigate and draw map of drainage and check condition of pipes.

2. Car Parking: We do not want to administer who parks at Village Centre as it is there for everyones convenience. Parking bays could be marked temporarily and monitored. We could consider residents parking after 6pm- this would need to be discussed further at a later date. We cannot afford to re-tarmac- Highways could be approached if they have any spare tarmac from a previous job to make repairs.

3. Signage: Geography at bottom of Rouses Lane makes it difficult to place a sign. We will need to check with Highways as it will be placed on their property. Councillors to look at site and discuss at next meeting. Cost would also need to be discussed.

4. Caretaker: Clerk reported that S Gould is paid £102 per year. Her remit is to clean the corridor between the ladies changing room and toilet, ladies toilet, gents toilet and both changing rooms. She is asked to do this once a day but she does it more frequently when pool is open. All cleaning materials and toilet rolls are paid for by Swimming Club. R Martin suggested this needed to be reviewed and maybe extended. C Payne asked that we speak to S Gould first and ask if what she wants to do. This was agreed.

5 Maintenance: Front car park see earlier comment. The rear courtyard is not our property Housing Association would need to be approached by residents. Councillors to look at area between Gents toilet and Allotment shed and discuss at next meeting.

6. No objections to a plant stand outside Village Shop window as long as does not interfere with other users etc. Membership of Village Shop- can be done.

Swimming Club: Meeting needs to be held with 3 representatives of S Club and Centre sub-committee to discuss finances. Clerk will furnish sub-committee with a copy of last years SC accounts and synopsis of PC spending on Club last year.

- 14 Treasurers Report:
Cheque paid list and bank balance was circulated and approved
Charity Commission: J Irwin-Singer reported there was a Trust so we cannot do what we want with the building. Stafford Cripps left it to the village- and we do not know why the Charity was set up. To wind the Trust up is difficult; the Trust agrees that the Pc has done its job and has an informal agreement between the two bodies. The Charity Commission are likely to object. The Trust does not actually do anything, but Pc cannot use COIF account. J Irwin-Singer will investigate further what happened in the 1970's then he will be more precise with the practical problems and have a clear idea what we can do. Report will be made at next meeting.
Audit: Clerk presented the audit to the Council. Statements 1 and 2 were prepared by herself and C Payne and were agreed and signed by the Council. Capital items: Hardcastles field money can be spent on these one off payments such as Village Hall donation, we need to ensure we are on target for the end of next year. C Payne proposed a financial strategy outlining what we will do with our Capital.
BDO will be advised that our lawyer is in consultation with Charity Commission if there are any queries on the audit.
Mandy Scott has been approached for internal audit this need to be completed by 16th July.
Insurance: Insurance policy has been reviewed by C Payne and all is in order. Policy will be paid £1629.49.
Street Lighting: Annual contract has been received only minor increase on last year. T Irwin-Singer asked about new lighting that was more environment friendly. Photos will be supplied so this can be investigated. It is thought any changes would need to be paid for by the Parish.
- 15 Hayes Palmer Request:
A letter has been received from St Filica asking to apply for £1000 towards a new photocopier. The newsletter has become very successful and the current one does not cope with the workload and has been fixed temporarily. R Martin proposed that the Council buy the photocopier instead and keep it in a more public place like the Village Shop so that residents can use it. Photocopying would be cheap and the cost of a new one would be built into the cost. Who would ensure payment is made, count is correct etc. St Filica do already copy items for other village organisations. J Irwin Singer proposed that if St Filica were already providing a service and the newsletter was a great asset the request should be granted and sent to Hayes Palmer. All other councillors agreed. Is there enough money in the interest. Yes. Clerk will forward letter to Dixon Ward.
- 16 Environment Udate:
Vale Wood: Land has been registered, Clerk is chasing new gateway
Footpath- progress being made
ECT money for bund not received Clerk needs to send invoice.
Hardcastles field letter: Received from Matthew Johnson asking if he could rent the field to put in some sheep. This was agreed. This letter was also received late but was discussed so the field would not be left empty.
- 17 B4477:
Awaiting some confirmation from OCC Highways.

- 18 Parish Plan:
K Perry will report and circulate to Council for next meeting.
- 19 Date of Next Meeting:
Next meeting will be on Thursday 7th May 2011 and then Tuesday 13th September. 7.30pm
Filkins Village Hall Committee Room.