
***Filkins and Broughton Poggs Parish Council
Minutes of Meeting held on 6th December 2005***

Present: R. Martin, T. Poole, L. Chitty, A. Truman.

Members of Public: Mike Hambidge, Mary Neale, Keith Perry

57. *Apologies:*

C. Bristow.

Attendance book signed by those present.

58. *Adjournment for Public:*

K. Perry reported on village plan. Final draft nearly ready for printing. He has spoken to Anton Nath at ORCC ref a grant for the printing costs for final plan; this will be eligible and money for village meeting later in 2006. Cut off date for application March 06. K. Perry and T. Poole are putting application together will give to Clerk when finalised as PC needs to apply. If this is e mailed they will make a decision in 1 week. The final plan will be 8 pages. K Perry asked if the grant was not successful would the Parish Council pay the costs of printing.

He also reported that with reference to affordable housing if an area were to be considered then the Village Plan sub committee would support the old allotment site.

The meeting was re-convened.

59. *Affordable Housing:*

This item was taken next as K Perry referred to it in last item. There is to be an application for housing made on old allotment site- the PC do not take a view at present as it is not a formal application. The application was shown to the PC and comments were made as follows: T Poole said the layout and design was sympathetic to what would be good to see, affordable housing was not isolated on outskirts of village. PC need to have some points clarified- What is affordable housing and would it go to villagers or people on the housing list. Would it be feasible for an agreement to be included in the application. James Alcock reported to Clerk if this is not an exception site it must be in an agreement with the landowner that they should be given to village people and also that they would not be sold. No further consideration can take place until the application is submitted. It was also noted that on West Oxfordshire Local Planning Draft 2011 which is in circulation with Councillors F and BP had been re-graded to infilling only, These are tighter planning regulations than before and coupled with the conservation plan

development will be more difficult. Affordable Housing Workshop will be held on 21st January T. Poole, L. Chitty and R. Martin will attend.

60. *Declarations of Personal Interest:*
None

61. *Minutes of Last Meeting:*
Minutes were signed and accepted.

62. *Councillors:*
Item 9 on agenda was taken next as A. Truman could not stay for the whole meeting.
A Truman has handed in a letter of resignation as he feels he does not have the time to fulfil his duties as Councillor due to work commitments, he is very sorry to go but feels it is for the best. The Council thanked him for all his work over years, he came to the Council in 1980. Vacancy will be reported to Keith Butler WODC and the replacement process will start. Election has to be requested by 10 people on the electoral roll. If this is done nominations will be taken; if more than one nomination an election is held if none then PC can co-opt someone to take the appointment.
Action: Clerk will contact WODC and post notice of vacancy.

A Truman left the meeting.

63. *Cemetery and Planning Committee:*
Planning: Little Barnfield new plans circulated.
Village Centre and Barnsend, - granted
Rose Cottage and Dragon Cottage- awaiting decision.
Cemetery: One application for a headstone was received and passed.

64: *Centre Committee Report:*
Village Centre: S. Clarke e mail was read. He will charge £80 for the registration of the land, PC will have to obtain valuation.
Post Office Lease: Will be ready tomorrow. When received Clerk will give to T. Poole to read. Clerk contacted E. Constable concerning the upgrade of the Post Office alarm, No alterations will be made which would prejudice use by other tenants.
Bowls Club Lease: They will have to set up as a separate entity. S Clarke will be asked to send a precedent for this to be done then L Chitty will take this to the Bowls club and ask them to adopt a constitution as a Bowls Club.
Village Shop Lease: Amendments have been made- a timetable for signing the notice is needed from T Poole and their Provident Society Act Number. Clerk to distribute and obtain signatures. L Chitty asked if planning

permission was required for the air conditioning cages on the front of the building and pointed out they must adhere to planning regulations. No it is not as they are not fixed units; Shop Committee will be installing trellis to conceal them.

Village Shop Licence: *Shop application has been submitted based on one of the most popular items to be in the shop was alcohol. Do PC object? Not as long as there is discipline from shop staff. Do we disagree on public order grounds- Shop will exercise the over 21 rule. Training will be part of the induction for new staff and it will be adhered to; it will also only be located near to the till area. They will only be selling wine and beer which is more complimentary to their other items rather than a main item. Tobacco would be a greater "risk" but the shop will not be selling this. The Police have also visited the shop to advise on security and they have no objections.*

Cellar: *This was pumped out but has now flooded again. We are still not sure where the water is coming from walls, floor or drain. Clerk has consulted with R. Bohm who advises the only way to keep it clear of water is to fit a flood pump which will cost ~ £300. This was agreed*

Action: *Clerk will ask R. Bohm to go ahead.*

Swimming Pool: *Statement of account was submitted by Clerk and payment of half the membership was authorised by the Council.*

Action: *Clerk will send cheque to Treasurer*

Football Field: *Lease has been received from Rowberry Morris exclusion of security tenure was accepted. Clerk will enquire about cost of drawing up lease as PC will have to pay. If this is less than £300 payment is authorised Chairman has had comments on the standard of work at the Centre. The filling of the windows in the Post Office need some attention and the Gents door needs attention: Clerk reported she had not had any complaints. The Gents door had been re hung and the ladies door knob was stiff but no problems. We have also been asked when the other doors will be replaced. This will be done at a later date.*

Action: *Clerk will contact Steve Scott and ask him to do work required on Post Office window.*

65. ***Treasurers Report:***

Cheques paid to date list was circulated. Clerk explained the cheque for the Carter Institute was the balance of the money after the cinema equipment was paid for.

Audit has been passed and notices posted.

Precept has been filed.

New Bank Accounts: *PC cannot open a COIF account only a charity is eligible. Clerk has looked into Savings accounts with Barclays Bank and has the forms. In absence of RFO it was decided to take this item to the next meeting.*

- Accounts have been received from the Hayes Palmer Trust. These will be distributed and discussed at next meeting.*
- Clerk asked if she could order the updates for The Clerks Manual. This was accepted.*
- It was agreed that printing costs of Village Plan would be paid if Grant application was not successful.*
66. *Best Kept Village:*
- Andrew Cripps did not feel he could unveil the post. Any other people to be approached? Doug Jackson was nominated as he was Chairman the last time it was won.*
- Action: Clerk will approach D. Jackson.*
67. *Gentlemen's Walking Club:*
- A request was received by the Clerk to move the Millennium bench outside the bus shelter to the top of the Burford Road, so the walking club may make use of it while they are out. This was discussed by the Parish Council but turned down as they could not justify the expense of moving it, being so isolated the security would be an issue and also where it is at present it would be of more use to more villagers awaiting the bus etc. It was proposed that the Village Plan Committee be approached to find out what the village thought and if feasible the price of a new bench.*
68. *Mary Neale reported: Government have made changes to the public transport fares for pensioners, they are now supporting half fares instead of tokens and most District Councils have withdrawn them. However, WODC have decided not to, the cost stands at £31 but this is likely to go up. Half price bus passes were offered but very few were taken up.*
- In regards to the village plan it is very useful to have this completed when applying for grants as it gives a good insight into what the village wants to see, some that were completed 3-4 years ago are now being revisited. Alvescot and Langford have nearly finished there's as well.*
- R. Martin has received some correspondence from Tony Mullen who lives at Fox field House. C. Bristow asked R. Martin to approach him at the last meeting about parking on the road, T Mullen advised he has done this on the advice of the Police to slow the traffic down. His e mails and interest will be passed on to the Village plan sub-committee for traffic and T. Poole.*
69. *Next Meeting:*
- Tuesday 7th February 2006 7.30pm in Committee Room.*