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***Filkins and Broughton Poggs Parish Council***  
***Minutes of Meeting held on 16<sup>th</sup> May 2006***

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Present: R. Martin, C. Bristow, T. Poole, L. Chitty, K. Perry

1. *Apologies for Absence:*  
None. Attendance book was signed by those present.
2. *Election of Chairman for 2006/7:*  
Clerk asked for nominations from Councillors for the position of Chairman. T. Poole nominated R. Martin and was seconded by L. Chitty. There were no other nominations so R. Martin took the Chair. Chairmans' Declaration was signed.
3. *Highway Issues:*  
As PC Patrick was present item 13 was taken next Highway Issues Part 1 and 3.  
T. Poole: Speed surveys have been completed at 2 locations Fox field House and Alvescot Road. The speed was recorded from 24-30<sup>th</sup> March. Results were: Alvescot Road: 68% speeding to Lechlade 61% speeding to Carterton. Fox field House: 51% speeding to Carterton, 47% speeding to Lechlade.  
PC Patrick: These speeds may not warrant enforcement action but a lot of vehicles are exceeding the speed limit. Main issue is the increase in stopping distance between 30 and 40mph. As the injuries/road accidents are nil; best policy is to raise awareness and for PC to take action to avoid accidents.  
Carterton have just taken delivery of a "smiley face" and this will be brought to the village later in the week. PC Patrick will also use a speed gun on the Alvescot Road but he cannot guarantee to be in village very often as he has a large area to cover. It is at his discretion if he issues a ticket or a caution. The area police are interested in the 85<sup>th</sup> percentile results which do show speeding traffic but they are more interested in A361 etc where accidents take place. The trial on community volunteers is still continuing so this may be a possibility. PC Patrick suggested the PC take further action on road markings to make a difference, cars tend to slow down on entering village not before; a physical reason to slow down is usually the best deterrent. Chicanes in Bampton have been effective but are not popular also the siting of some is an issue. Traffic management would suggest two different ways; a block on the road to stop traffic, suggest moving the 30 speed limit to where 40 limit is and cover the Langford crossroads. Some residents in other villages are taking a stand- fake cameras are a good deterrent they cannot be placed on the highway but can be on private property. Residents making a stand and parking their vehicles on the road could not be condoned but if the vehicle was not parked illegally no action could be taken. The highway should not be obstructed but people are entitled to park outside their homes if they are not within 15ft of a junction, obstructing a right of way or in a dangerous position. This is not really a police matter, but this may change if there was an accident and the parked vehicle was the cause of it. T. Mullen: he apologises for any inconvenience parking on the road but he is trying to slow down the traffic, he has spoken to villagers who support him. Should he refrain from parking or leave his car on the road. He has adequate off road parking but causing an obstruction would be up to the court to decide. C. Bristow: Inconveniencing many people after coming into the community, he was followed in his car by T. Mullen and advised the matter may result in his car being vandalised. R. Martin stated this was not a matter for the Parish Council to discuss. T. Poole will liaise with PC Patrick concerning smiley face.  
PC Patrick was thanked for his help on these matters and left the meeting
4. *Election of Vice Chairman and RFO:*  
T. Poole was proposed by L. Chitty and seconded by K. Perry. Declaration was signed.  
Election of RFO : C Bristow was proposed by L. Chitty, seconded T. Poole.

5. *Planning Committee Members for 2006;*  
L. Chitty, T. Bennett, K.Perry

*Centre Committee members for 2005:*  
R. Martin, C. Bristow, T. Poole.  
Proposed by: T.Poole, seconded: C. Bristow

Clerk raised that she had had problems with planning applications being circulated but not coming back on the due date so representations were too late. Chairman suggested that one of the planning committee take responsibility for circulation to ensure these were back with the Clerk in time.

6. *Adjournment for Public:*  
This item was postponed until end of meeting.
7. *To accept Declarations of Personal or Prejudicial Interest:*  
None

8. *To accept Minutes of Last Meeting:*  
Minutes of 7<sup>th</sup> March 2006 were approved and signed.

9. *Matters arising from Minutes:*  
None

10. *Planning and Cemetery Committee:*  
Horseshoe House- granted,  
Field Cottage and Foxfield House- site visit 18<sup>th</sup> May K. Perry and R. Martin to attend.  
Oxleaze Farm- Granted - Mobile Home Refused  
Broughton Hall Cottage- awaiting decision enforcement order on change of use of garden  
Pogle Cottage- awaiting decision  
Pip Cottage – granted

Right of Way: Langford to Manor Farm, Broughton Poggs: This right of way was blocked recently with a fence and at one time an electric fence, also the signs have been removed. Walkers have had to climb over to gain access.

**Action:** Clerk will write to M. Pearce.

**Cemetery:** Clerk has met with Brian Taylor and planned the memorial garden for ashes and the next row of grave plots. The memorial garden will be against the back wall and he has suggested we lay two rows of slabs each 12” x 18” with a number inscribed. The inscription tablet will then be placed on top of this stone. The next row of grave will start at the far end at a distance of 8’ from last row. Prices for this have already been set but a new cemetery law need to be put in place: Ashes can only be placed in the Memorial Garden not in a new grave plot unless already existing.

11. *Centre Committee Report:*  
**Leases:** Draft lease for Post Office received. Some changes will need to be made L. Chitty will discuss with Ena Constable for next meeting. Insurance needs to be discussed with E. Constable to make sure the rooms are covered. Bowls Club: Needs to be established as a separate legal entity, Crowdy and Rose have set out some rules and regulations which need to be adopted by the club as Crowdy and Rose do not believe it is shown to be a separate legal entity. When they are adopted the lease will be able to be drawn up.  
Price bracket for village centre £250k-£500k, Crowdy and Rose have been told and will proceed with Land Registry.  
**Swimming Pool:** Minutes of their last two meetings were presented and signed as true and correct. There are no objections to holding a swimming gala on 9<sup>th</sup> April.

Insurance Policy: Renewal has been received for 2006/7 the premium is £1,207.85 as last year. This was agreed for payment.

12. *Treasurer's Report:*

Clerk circulated cheques paid list, bank balance includes £4,000 repayment from shop which will be transferred to COIF account when cleared.

Clerk asked that Parish Council agree to her and other Councillors making purchases on a personal credit card up to the value of £50. This is because some purchases exceed the amount of petty cash carried and signed cheques were prohibited without an invoice. This was agreed.

Invoice received for election expenses: £537.64. Passed for payment

ORCC Membership: £20 also passed.

Income and expenditure figures were circulated by the Clerk. These figures show a deficit of £11,000.

Adjustment to this figure needs to be made to allow for VAT refund £2,025.41, Hayes Palmer Grant shown as income in 2004/5 paid out in 2005/6 £2,250.00 and £4,000 repayment of shop loan is in 2006/7 accounts. Shortfall ~£3,000 which is accountable with village centre refurbishment.

Audit date is set for 25<sup>th</sup> August: Clerk and RFO will meet on Tuesday to finalise the accounts. RFO will source internal auditor and advise Council at the next meeting.

Hayes Palmer Trustees agreed to payment for Village Hall flooring. Cheque has been passed to them.

Street Light Contract: Increase of 3% on maintenance charge and 5% on parts and labour.

13. *Code of Conduct Update:*

Clerk asked if anyone needed to update their information on file. No.

14. *Highways Issues:*

Speed survey: This has been discussed but the number of cars passing was questioned T. Poole will look into this. T. Poole will also report at next meeting what measures can be taken on both roads to deal with speed. This will be discussed at the next meeting. L. Chitty asked that all options be covered. Paul Wilson visited village and discussed issues with Traffic and Transport Committee of Village Plan. Alan Ashforth Smith has now resigned. This will be left with Village Plan Committee to find someone willing to take over.

Village sign theft: Clerk reported this to the Police. R. Martin will source a new sign the same as the old one. Quote will be brought to next meeting.

Village Transport Rep: Ann Cripps has now resigned from her post. Advert will be placed in village shop to find a replacement. Clerk will write letter of thanks.

Kerb stone repairs are on going.

15. *St. Filica Street Party:*

St. Filica asked permission to hold Street Party on 22<sup>nd</sup> July. Agreed.

16. *Sandy Saunders Letter:*

This issue has been discussed in the past and this may not be a designated footpath only a permissive right of way. K. Perry will clarify this before any action on clearing takes place. Chris Maunder has agreed to do the work as a special project. Ann Cripps permission will also be sought as land owner.

17. *Bench on Burford Road;*

Clerk has received regulations from OCC to place a bench; we have to apply for permission. It is understood cost of bench will be covered by other sources through the Gentlemens' Walking Club.

18. *Childline:*

No donation will be made.

19. *Draft Statement of Community Involvement:*  
This will be circulated by Clerk.
20. *South East Draft Plan:*  
This will be circulated by Clerk
21. *Adjournment for Public:*  
M. Hambidge: Is the bridge at Broughton Poggs had been surveyed to cope with heavy traffic. Yes.  
M. Clark: Was the lilac colour of the garden wall at Broughton Poggs Mill included in the planning application. Clerk will check.
22. *Date of Next Meeting:*  
Tuesday 27<sup>th</sup> June 7.30pm