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## Filkins and Broughton Poggs Parish Council

### Minutes of Meeting held on 10<sup>th</sup> January 2008

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Present: R. Martin, K. Perry, T. Poole, M. Hambidge, P. Clark, C. Bristow  
D. Seale, T. Mullen, I. Grey, A. Ingles, T. Woodford, C. Woodford, C. Maunder

67. *Apologies:*  
None

68. *Receive Declarations of Personal or Prejudicial Interest:*  
None

69. *Adjournment for Public:*  
None

70. *To Accept Minutes of Last Meeting:*  
Minutes were accepted and signed.

71. *Matters Arising from the Minutes:*  
K. Perry asked about Kencot appeal for mains drainage. Clerk reported she had contacted Lt. Col Barstow Chair of Kencot Parish Meeting and was waiting for information.

72. *Flood Damage- July 2007:*  
Referring to the open meeting discussion which was held before the Parish Council meeting. T. Poole stated that we did need a base line to work from. There are many theories and opinions being voiced but we need somewhere concrete by some one independent to work with. A quote had been handed to the Parish Council for a hydrologist's report. The initial cost would be £500 for a report and this detailed other expenses for negotiating and travelling which made a grand total of £1500. C. Bristow and P. Clark were worried that the quote was not clear enough and did not state what we would receive. P. Clark wanted the Parish Council to be sure how much it was spending, what it would receive in the report and where we were intending to go from there. It was voiced at a residents meeting that the money received from WODC for each household would be put towards the cost. If this happens the Parish Council could loose control. If residents pay for the costs then they would want their say and interaction. Is this needed at this stage. Before we accept the quote we also need to make sure this is the right person. Should we get a quote from somewhere else. It may show a stronger commitment if we fund it ourselves. The cost could come to £2000, this maybe the way forward to pay for the report and then draw a line and not commit to anything else. Actions put forward in the report may not be able to be acted upon by us anyway. It may detail actions that residents can take. We have already spoken to the Environment Agency and Highways Dept, OCC so progress is being made in these areas. It was thought that as a large percentage of houses in villages were effected we could justify paying a large percentage of the precept on one item. The any further expenses could be covered by those effected.  
Further information was needed on the content of the report we would receive. The Clerk will contact Tony Mullen and ask if he could obtain a copy of the brief and report from Finchhampstead. We should check the report does list deliverable items. Clerk will also obtain 3 names from Paul Wilson and ask for quotes from them as well.

The evidence gathering can involve other people: Parish Council, P. Grey, P. Huggett, T. Mullen and we will need to define the brief that they are to quote on.  
Are we committed to pay up to £2k for this report. Chairman asked if the Parish Council could be unanimous on this decision. This was passed.  
Action: Clerk will obtain quotes and T. Mullen will provide information for the engineer they have found

73. *Planning and Cemetery Committee:*

Conservation Documents: this will be dealt with at the next meeting.

**Planning:**

Glebe Cottage- passed

Abbeystones- passed

St. Peters Church- withdrawn

The Tallot- refused

Robbins Cottage- granted

Manor Farm- awaiting decision. Concern was lodged on lowering the floor in a flood area.

Pear Tree Cottage- awaiting decision. Objection was raised to using artificial tiles.

**Cemetery:** I Grey was asked to comment on Cemetery gates. The whole gate has moved, the hinge is fixed in the wall and we do not want to dismantle the wall. Still investigating whether to shorten the hinges and weld a flat plate to the wall, or connect a threaded knuckle so if the gate moves again this can be moved, investigation into whether there is enough room needs to be taken.

C. Maunder was thanked for his work. We are very lucky to have a good groundsman who looks after the village.

74. *Village Centre Report:*

Clerk circulated the report from K. Perry concerning meeting at the Centre.

- 1 Redecoration of windows, guttering and down pipes
- 2 Main entrance door frame: cut in and repair bottom oak frame each side
- 3 Repair cracked concrete paving slab outside main door
- 4 Replace several cracked panes of glass
- 5 Clean off vegetation on stone tile roof to owned part of rear building
- 6 Three large fir trees on boundary between flat garden and playground:  
at least the end tree adjacent to the Heslams boundary needs to be carefully felled as it has completely grown round overhead power cables to the Village Centre. The other two we felt should be at least lopped if not felled and/or replaced with lower shrubs
- 7 Obtain quotations for inspection of drainage runs to septic tank.
- 8 Obtain quotations for cutting out and replacement of several sections of decayed stone drip label mouldings over windows. This item does not need doing now but we should budget for it in the future.

Item 1-5: Need to be done. K. Perry offered to provide schedule of work

Item 6: Clerk will contact Southern Electric to lop trees as necessary.

Item 7-8: K. Perry will obtain quotes.

Basement needs to be looked at and also the flat. Clerk will write to tenants with Two dates on Saturday morning and ask for access to flat. Basement will be done by K. Perry. Do we need to review rent? Maintenance will need to be done first.

**Playground:** Clerk asked Clare Macer to contact MacVenture play to quote for work required on the playground. The toddler unit needs approx £700 spent on it and the bark

needs topping up. Approx £2000. They also quoted for replacing the helter skelter with a roundabout. The Council decided to organize a RoSPA report on the playground and see which areas need attention first. Clerk will arrange for this to be done in the next couple of weeks.

The wall between the football field and the swimming pool is also in need of repair. C. Bristow will contact Phil Widger for a quote .

75. *Treasurers Report:*

**Hayes Palmer Trust:** Dixon Wards fees for last year were £2,000 and financial management £3000. RFO suggested we contact Dixon Ward and ask them to relinquish the Trust. It would be easier for us to administer from a COIF account, the grants would be made from the interest. Parish Council would still be Trustees and decisions made in them same way. If terms of Trust were changed we would have to consult the Charity Commission.

Action: C. Bristow will draft letter for Clerk to send to Dixon Ward.

**Cheques Paid List:** List was circulated and approved.

**Standing Orders and Financial Regulation:** Clerk distributed these to all Councilors. Chairman pointed out all Councilors should be aware of the Orders. RFO brought to their attention that no-one except the Clerk can approve any expenditure outside of a meeting. Clerk asked if the resolution of using a personal credit card up to a value of £50 before authorization can be added. This was agreed. Clerk will re-draft these regulations to be approved at the next meeting.

**Village of the Year Money:** Clerk distributed a list of all the suggestion put forward by residents. The project will need to have a lasting impact and of benefit to the community. It may be a project that can be started with this money and then taken forward with grants from elsewhere with the £5250 being used for matched funding. This was narrowed down to four categories:

- **Village Hall:** Decorate entrance, paint hall, blinds for windows, new cookers, warming cupboards, hot water supply and heating improvement, dishwasher, new urn, new crockery and cutlery.
- **Heritage:** Restore pumps at BP and Gassons, external clock on Village Centre, stone planks at museum,
- **Infrastructure:** Re furbish toilets on paddock, footpath from paddock to Alvescot Road, map of village with house names, storage unit for St. Filica, water in cemetery, Filkins sign, photocopier/computer for village
- **Environment:** Nature reserve, community garden/allotment, pond

These details will be put into the St. Filica Newsletter with a voting form. These can be delivered back to the Clerk and a collection box in the Village Shop. Clerk will collate votes for the next meeting.

M. Hambidge asked the War Memorial be looked at again. He and C. Bristow will report on this at the next meeting.

76. Chairman raised point that area around paddock is owned by two trusts, The Hervey and Fox Trusts. Now these Trusts have sorted their affairs they will be holding a meeting of stakeholders on 14<sup>th</sup> January along with the Village Hall to see how this can be better used. The Council have also been invited R. Martin and K. Perry will attend. This meeting will be reported on at the next meeting.

77. *Don Seale:*

The OCC have been discussing a system to prevent future waste being buried- they have made the decision of an incinerator rather than bio-degradable as some of the residue from bio-degradable has to be burnt.

A361 –SID's will be installed on the road.

Council Tax: Increase of 4% or slightly less.

Cogges Farm- this will not be closed. A business plan has been completed and it has been given 1 more year.

Telecare- this is the system that allows the elderly to stay at home. The control centre is at Headington Roundabout, this is operated by alarms in various locations of the house.

Telephone operators can then assess a situation and send the appropriate help. The centre in Oxford could cover the whole of the Country in the future. There is a low take up rate in West Oxfordshire, this is promoted through GP's and may not be being done. OCC will be increasing publicity.

78. *Date of Next Meeting:*  
Monday 3<sup>rd</sup> March 7.30pm.