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**Filkins and Broughton Poggs Parish Council**  
**Minutes of Parish Council Meeting held on 13<sup>th</sup> May 2008**

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Present: R. Martin, T Poole, C Bristow, K Perry

1. *Apologies:*  
M Hambidge, P Clark
2. *Election of Chairman:*  
Clerk asked for nominations for Chairman. T Poole proposed R. Martin, seconded by K Perry
3. *Election of Vice Chair:*  
T Poole was asked to stay as Vice Chair and accepted.
4. *Signing of Declarations:*  
Acceptance of Office declarations were signed by Chair and Vice Chair, witnessed by Clerk.
5. *Members to serve on Sub-Committees:*  
Sub Committees will stay as they are:  
Centre and Swimming Pool: T Poole, M Hambidge, C Bristow  
Planning and Cemetery: P Clark, K Perry, R Martin
6. *Code of Conduct:*  
Clerk asked all councillors to update their declarations if required.
7. *To Receive Declarations of Personal or Prejudicial Interest:*  
None
8. *Adjournment for Public:*  
None
9. *To accept minutes of last meeting:*  
Minutes were accepted and signed.
10. *Matters arising from minutes:*  
Playground walls are they repaired. Not yet. C. Bristow will chase P Widger.
11. *Planning and Cemetery Committee:*  
Holloway Cottage- refused  
Manor Farm, Broughton Poggs- 2 applications- refused  
Furzey Hall Farm- awaiting decision  
Peartree Farm and Barn Conversion- awaiting decision  
Are we still in favour of Pear Tree Farm in principal- yes- send in second letter to re-state first letter

And attach copy. Extra landscaping is only addition. Can this be tied with Sec 106 to keep allotments- we can state this is considered. This development is also included in the District Development Sites an accepted as part of District Plan therefore may not be limited to low cost housing. If it is general housing we should oppose this unless it includes LCH. As the site is so large it may have to include LCH. If developers get hold of site it could be easier for them to obtain planning so we should oppose its inclusion.

**Action:** K. Perry will draft letter and send to Clerk.

12. *Centre Committee Report:*

**Swimming Pool:** Swimming Club minutes and sub-committee minutes were circulated. These were accepted and signed.

R Martin stated we must ask Swimming Club to sort out the gate to the pool. It may be we need two entrances one for pushchairs/wheelchairs with a ramp through the wall and one as a turnstile.

**Playground:** Estimates from Mac venture Play have been received. The cost of repairing the Tower £629.75 plus additional work brought up in RoSPA report £165.00. Both expenditures were approved. If we went ahead with the bark as well expenditure would be - £3250 plus additional cost of repairing the Helter Skelter- which would be sourced elsewhere. Altogether approx: £4000.

C Bristow asked if the pay chips could be sourced cheaper and asked if Clerk could do this. Clerk pointed out that bark needs doing urgently and asked Council to take the decision that this could go ahead at the price quoted unless the bark could be sourced cheaper then she would accept cheaper quote. This was all agreed. Work will be carried out as soon as possible.

13. *Treasurers' Report:*

**Cheques List:** Clerks list for cheques paid was circulated and approved.

**Financial Regulations:** C. Bristow, K. Perry and Clerk met to discuss the proposed new regulations, some paragraphs have been changed and some deleted as they are not relevant to us. Clerk has also been in contact with OALC and SLCC as to define the role of the RFO in accordance with the new regulations. The RFO is responsible for the everyday accounting, checking invoices, sending them for payment etc. The RFO is also not allowed to sign cheques, the Clerk may sign cheques but only as a check to say the payment has been authorised. The Clerk must be a signatory at the bank so she may deal with any queries. Two appointed Councillors will sign the cheques. Clerk explained that she much appreciates C. Bristow's involvement in the accounts and hopes this will continue if he does not stay as RFO. C. Bristow agreed to stay as a cheque signatory to retain some control; he is not sure about his support for other jobs. Clerk will re-draft regulations and circulate them before the next meeting. Clerk will also look into the Publication Schedule.

**Clerks Wages:** Clerk asked if her wages could be paid monthly instead of quarterly. This was agreed. A standing order could be set up.

**Youth Club Money:** A letter was received from John Hayes who used to Chair the Youth Club to ask if monies handed over to the Parish Council after its closure could be released to St. Filica for use at their Fun Day in July. This was agreed. Clerk confirmed the amount to be £362.52.

*Insurance:* C. Bristow has carried out the assessment on the Insurance: Public Liability cover is £5m which is standard. Village Centre insured for £453k for re-build costs on the assumption that if there was a fire the stone walls would remain this amount is sufficient. This is not the market value. C. Bristow asked Clerk to inform Insurance Company that it is semi-detached with two houses owned by Cottesway Housing and that it is a shared premises. Change photographic studio to community shop.

*Hayes Palmer:* Letter has been received from Dixon Ward stating they do not wish to hand over the fund for the Parish Council to administer. If we found Solicitors who would be willing to take this on locally then they may consider this. C. Bristow: we could not put this money into a COIF account as it is not a charity but we may be able to buy a bond to give 6.9% return. Chairman will approach Crowdy and Rose and also ask Jeremy Irwin Singer for advice.

*Millennium Sign:* T Poole has looked into monies obtained from Hayes Palmer towards a permanent marker for the millennium. She asked if this maybe looked into more closely by herself and K. Perry and then reported back at the next meeting. This was agreed.

14. *Issuing of Minutes:*  
K. Perry asked if the minutes could be circulated sooner than usual to jog memories of Councillors who have tasks to cover. Clerk will issue them when she has written them up; these will be in draft form and will be for Councillors only.
15. *Village Plan Update:*  
Postponed until next meeting.
16. *Planning for Future/Core Strategy:*  
Questionnaire to be filled in by K. Perry
17. *Flooding:*  
Chairman has collated comments from all Councillors some items needed to be changed. No comments on geography of the village. Nothing was stated about the water coming off the A361- this should have been done, there are not many items that can be acted on. We will hold a meeting after the publication on 4<sup>th</sup> June, announcement will be in Newsletter. Ditch survey has been preceded by Nick Hands report.  
D Cameron has sent a letter to confirm he has asked for a debate on the flooding in his are to be adjourned until all evidence is in place.
18. *Storage at Village Hall:*  
Clerk has written asking if the old records of the Parish Council could be stored in one of the upstairs rooms at the village hall. This has been agreed. J. Cambridge may still have some records in his attic. C. Bristow will investigate this.
19. *Hardcastles Field:*  
We have been asked to remove the willow from the field as it is an eyesore. S. Dore asked for this to be left for the horses to eat. The removal will be about £120 and it was agreed we will pay half this cost. Chairman will liaise with S. Dore over removal.

*Bridge Cottage:* The price agreed for the sale of land is £25k plus all legal costs to be covered by purchaser. The time limit on this offer is 6 months from purchase of the house. We will not rent the land to new owner.

20. *Village of Year Meeting:*  
Tuesday 3<sup>rd</sup> June. 7.30pm. Clerk will organise refreshments and publicise the meeting. Tree survey will also be included.
21. *War Memorial:*  
Postponed until 2<sup>nd</sup> quote is received.
22. Confidential Item: Village Centre Flat
23. *Date of Next Meeting:*  
Thursday 3<sup>rd</sup> July 7.30pm